

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
Administration Center

Regular Meeting w/Addendum
March 23, 2023

1. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

Absent: Mrs. Lopez

2. **CALL TO ORDER - 5:33 PM**

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

Chris Frank- Brookside Middle School Presentation

5. **BOARD RECOGNITION**

Robotics Program Participants

Mrs. Patel

Noah Kolleda

Mark Kramp

Tyler O'Donnell

EJ Smith

Nick Zarif (unable to attend)

6. **APPROVAL OF THE AGENDA**

23-051 Mrs. Miller moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

7. **TREASURER'S BUSINESS**

A. **REPORTS**

Mr. Barnhart reported this fiscal year's final payment for property taxes came in this week, and they are less than we received last year. There is no apparent reason and he has asked the county auditor's office to look into it.

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B. BOARD MINUTES

- 23-052** Mrs. Miller moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

Regular Meeting – March 9, 2023
Special Meeting – March 18, 2023

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller
No: None.
Motion Carried: 4-0

C. META SOLUTIONS MASTER SERVICE AGREEMENT

- 23-053** Mrs. Czech moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the **META SOLUTIONS SERVICE AGREEMENT** as per the attached, for the school year 2023-2024 .

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller
No: None.
Motion Carried: 4-0

8. SUPERINTENDENT'S BUSINESS

A. OTHER

- 23-054** Mrs. Czech moved, seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached **HUMAN RESOURCES AND PUBLIC RELATIONS MANAGER JOB DESCRIPTION**.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller
No: None.
Motion Carried: 4-0

- 23-055** Mrs. Czech moved, seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached **LORAIN COUNTY ESC PRIMARY SERVICE AGREEMENT** for specialized district services for the school year 2023-2024.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller
No: None.
Motion Carried: 4-0

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A. **PERSONNEL***

23-056

Mrs. Miller moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education employ the following administrative personnel contingent upon successful completion and receipt of current BCI/FBI and receipt of official documents.

- a. **Cynthia Hayes**, Human Resource and Public Relations Manager, 8 hrs./day, 260 days/year plus contracted holidays (per diem for the remainder of the school year), BA, Step 1, start date TBD.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

9. **COMMENTS FROM THE PUBLIC** - None

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School – Sandy Jensen
Mrs. Jensen reported on the most recent JVS board meeting and noted tablets are on the way for board members.
2. Athletic Counsel – Sheila Lopez
Mrs. DeLuca reported baseball and softball have had their first scrimmages. BHS and BMS have their first track meet next week.
3. Legislative Liaison – Amy DeLuca
Mrs. DeLuca updated the board on proposed legislation including:
SB49 – religious expression/observance days.
HB11 – backpack scholarships.
HB103 – introduced concerning social studies standards.
HB117 – sponsored by Gayle Manning to eliminate retention under the third-grade guarantee.
4. Endowment Fund – Lisa Miller
Mrs. Miller stated that donations for Saturday's fundraising dinner are going well.
5. S.A.L.T. – Pat Czech
Mrs. Czech summarized recent school events.
Elementary schools celebrated Right to Read week.

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BMS spirit day is next week.
BHS is hosting the district band festival tonight.

6. Finance Committee – Sheila Lopez
No report.

11. **EXECUTIVE SESSION**

23-057 Mrs. Miller moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: 6:20 PM

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0

A. X To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

B. To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. Matters required to be kept confidential by federal law or regulations or state statutes.

F. Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at **8:18 PM**

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12. ADJOURNMENT

23-058 Mrs. Miller moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education adjourns.

Time: 8:19 PM

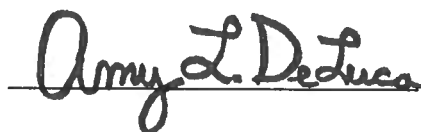
Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Miller

No: None.

Motion Carried: 4-0



Michael T. Barnhart, Treasurer



Mrs. Amy DeLuca, President

*ADDENDUM ITEM

The next meeting will be on April 13, 2023, at 5:30 PM at Brookside High School.

